

### What This Guide Covers

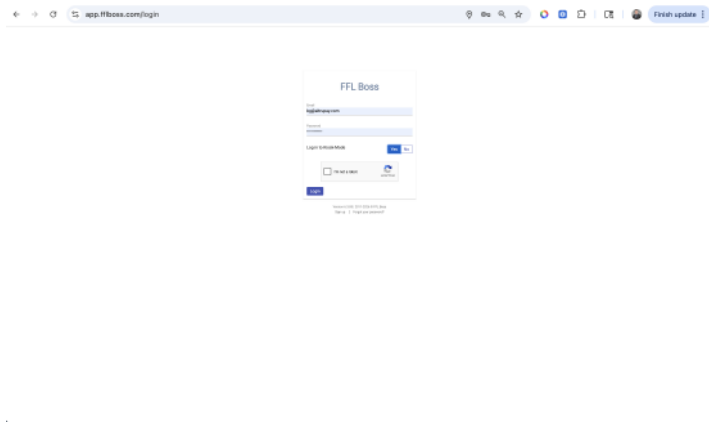
For higher-volume FFLs, using a separate tablet as the 4473 customer-facing kiosk keeps your register free while a customer fills out Section B at a side counter. You can keep ringing up other sales instead of waiting on one customer to finish their paperwork. Everything below runs inside **FFL Boss**. Just like TacticalPay POS, FFL Boss is cloud-based, so any modern tablet or iPad with a stable internet connection will work as the kiosk.

### Before You Start

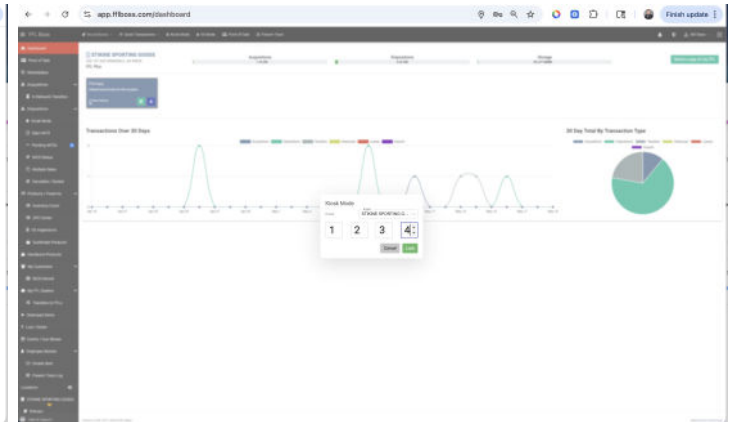
- **A modern tablet or iPad** with a recent OS and stable Wi-Fi or cellular connection.
- **A modern browser** (Chrome, Safari, or Edge).
- **Your FFL Boss login** — same email and password you use on the register.
- **A 4-digit PIN** you'll enter when launching Kiosk Mode — set this in advance under FFL Boss **Account Settings** → **Kiosk & IOI PIN Code**.

### Step 1 — Set Up the Tablet

On the tablet, open a browser to **app.fflboss.com**. Enter your email and password, toggle **Log in to Kiosk-Mode to Yes**, complete the CAPTCHA, and tap **Login**. You'll be prompted to enter your **4-digit PIN**. (If you haven't set one yet, head to **Account Settings** → **Kiosk & IOI PIN Code** in FFL Boss first.) The PIN locks the tablet to kiosk views so customers can't navigate anywhere else. Tap **Lock** to enter Kiosk Mode.



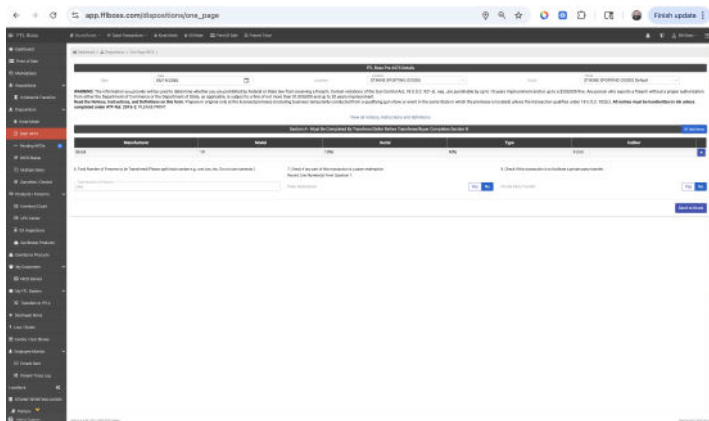
FFL Boss login — toggle **Log in to Kiosk-Mode** to **Yes** before tapping **Login**



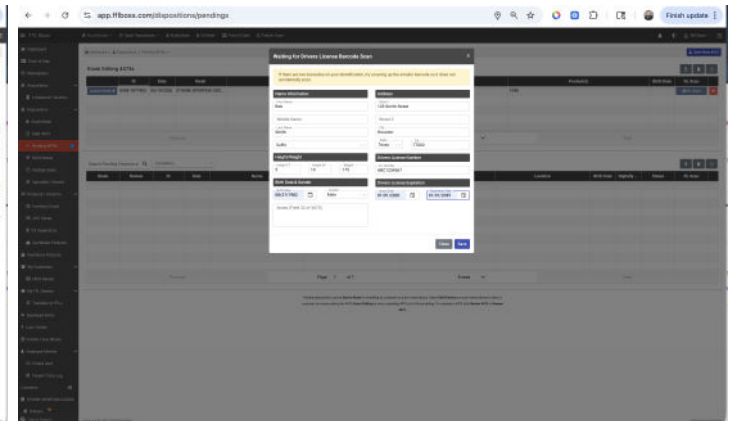
Enter your 4-digit PIN and tap **Lock** to engage Kiosk Mode

### Step 2 — Start the 4473 on Your Register

Back at the register, start a new 4473 in FFL Boss, complete **Section A**, and scan the customer's driver's license barcode. This pre-fills part of **Section B** on the tablet.



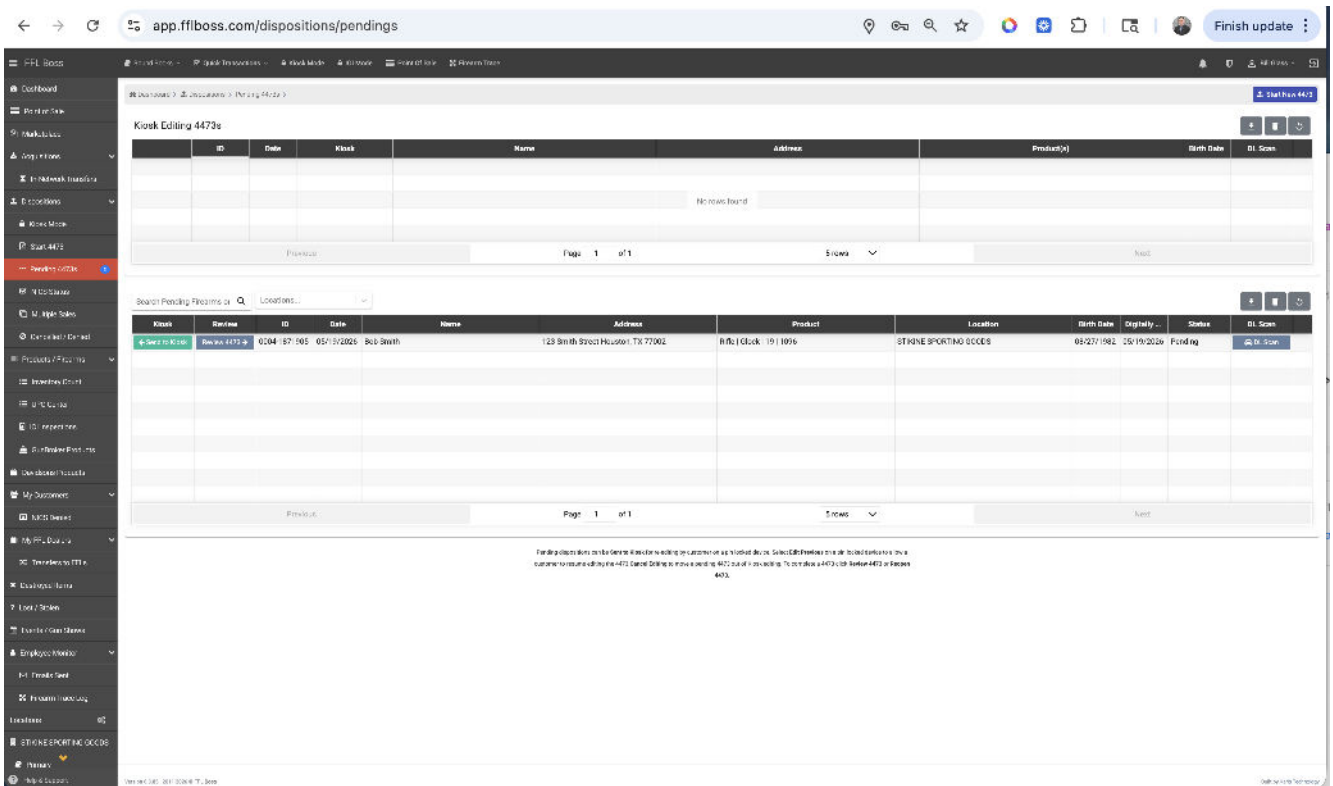
Section A on the register — firearm and transaction details, with **Send to Kiosk** at the bottom right



Scan the customer's driver's license to pre-fill their personal info for Section B

### Step 3 — Send the 4473 to the Tablet

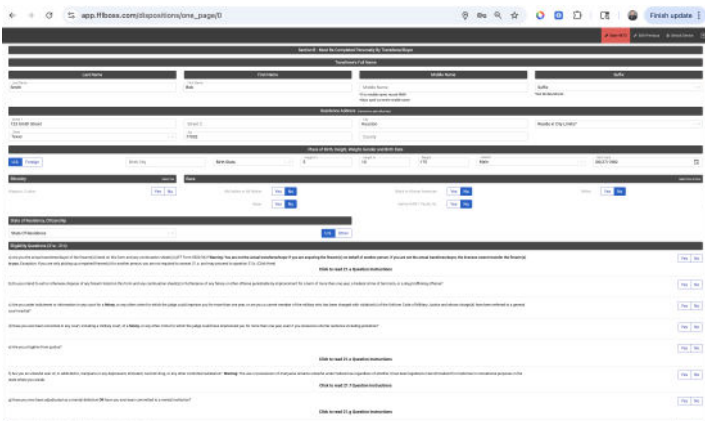
From your Register, tap **Send to Kiosk**. The 4473 is pushed to the tablet that's logged into Kiosk Mode for this location.



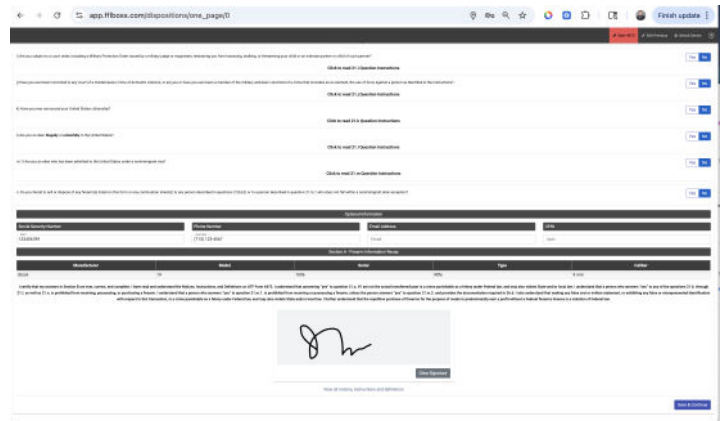
Pending 4473s queue — the green **Send to Kiosk** button on the left of each row pushes the 4473 to the tablet

### Step 4 — Customer Completes Section B on the Tablet

Hand the tablet to the customer. Section B appears automatically with their personal info already filled in from the DL scan — they verify the details, answer the eligibility questions (21.a through 21.n), provide optional info if they want, review the firearm recap, sign at the bottom, and tap **Save & Continue**. The tablet returns to a **Waiting for Section A** idle state, still locked in Kiosk Mode, ready for the next customer.



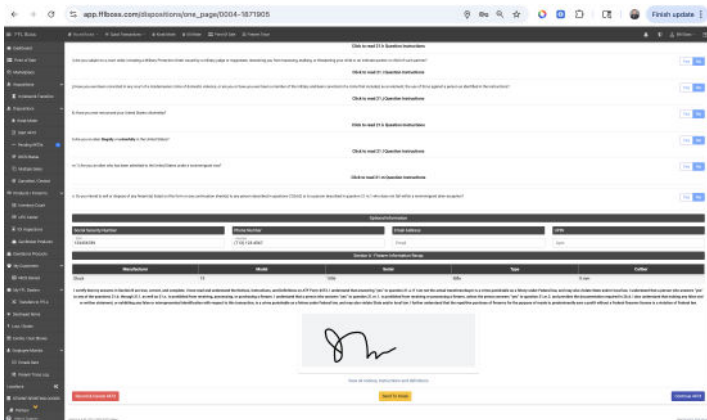
Section B on the kiosk — personal info pre-filled, eligibility questions 21.a–21.n below



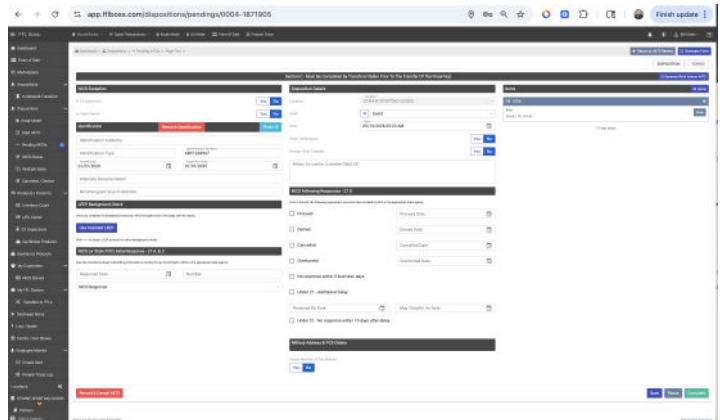
Signature pad at the bottom — customer signs and taps **Save & Continue**

### Step 5 — Back at the Register: Complete Section C

The signed 4473 is now back in your **Pending 4473s** queue. Open it to review Section B, then tap **Continue 4473** to move to **Page Two (Section C)**. Complete the NICS section as you normally would — run the background check (or record the permit exemption if it's a permit sale), then tap **Complete** to finalize the form. From here, the workflow is identical to any other disposition.



Review the customer's completed Section B on the register, then tap **Continue 4473**



Page Two / Section C — complete NICS (or use the permit exemption) and tap **Complete**

## Step 6 — Push to POS and Check Out

After completing the 4473, tap the green **Send to POS Checkout** button on the **Forms** tab to push the firearm to TacticalPay POS — the inventory item's status updates to **Sold** automatically. Ring up the sale on the register as you would for any other transaction.

**Tip: Between customers:** the tablet stays in Kiosk Mode and returns to the **Waiting for Section A** idle screen automatically — no need to re-lock. When you're done for the day (or need to switch users), tap **Unlock Device** at the top-right of the kiosk screen and enter the same 4-digit PIN you set in Step 1.

**Disclaimer:** This guide is provided for operational reference only. FFL Boss is a third-party application; specific behaviors and buttons may change with FFL Boss updates. Confirm specific situations with your TacticalPay account representative before relying on this workflow.