

Setting up your TacticalPay POS account takes just a few minutes. Registration is a three-step process: create your login, enter your store information, and review your plan details. Your billing information is entered after registration through the Account > Billing screen.

## Part 1 — Create Your Account

### 1 Navigate to pos.tacticalpay.com

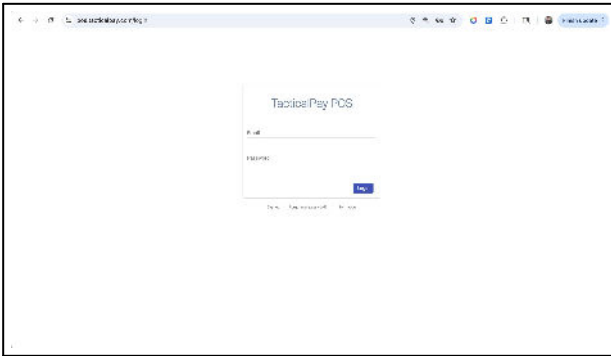


Fig. 1 — TacticalPay POS login page at pos.tacticalpay.com

Go to **pos.tacticalpay.com** in your browser. If you already have an account, enter your email and password and click **Login**. To create a new account, click **Sign up** below the login form. If you forget your password, click **Forgot your password?** on the login page to reset it via email.

### 2 Complete Account Setup — Step 1 of 3



Fig. 2 — Step 1: Account Setup — name, email, password, and FFL Boss linking

Fill in your account details:

- **First Name** and **Last Name**
- **Email** — this becomes your login username
- **Password** and **Retype Password**
- **FFL Boss Email** (optional) — if you already have an FFL Boss account, enter your FFL Boss login email here to automatically link your TacticalPay POS and FFL Boss accounts. If not, you can do this later in the FFL Boss settings.

Click **Next** to continue.

## Part 2 — Store Information

### 3 Enter your store details — Step 2 of 3

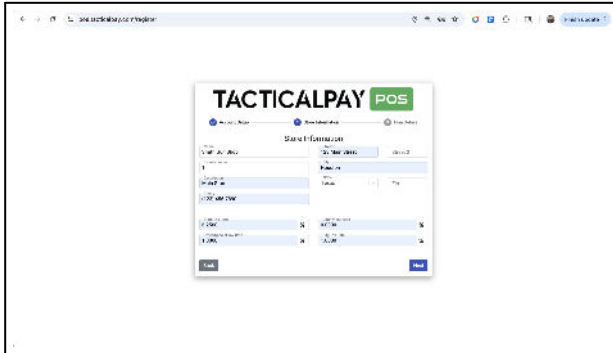


Fig. 3 — Step 2: Store Information — name, address, phone, and tax rates

Enter your store details:

- **Name** — your store name as it will appear on receipts
- **Store Number** — use 1 for a single location
- **Description** — e.g., "Main Store"
- **Phone** — your store phone number
- **Street 1, City, State, Zip** — your licensed premises address

Enter your **tax rates**:

- **State Tax Rate** — your state sales tax percentage
- **County Tax Rate** — enter 0 if not applicable
- **Other/Special Tax Rate** — any additional local tax
- **City Tax Rate** — your city sales tax percentage

The system calculates the combined rate automatically. Click **Next** to continue.

**Tip:** Enter your tax rates carefully — they apply to every taxable sale. You can update these later under **Account > Settings** if rates change.

## Part 3 — Plan Details & Billing

### 4 Review your plan — Step 3 of 3

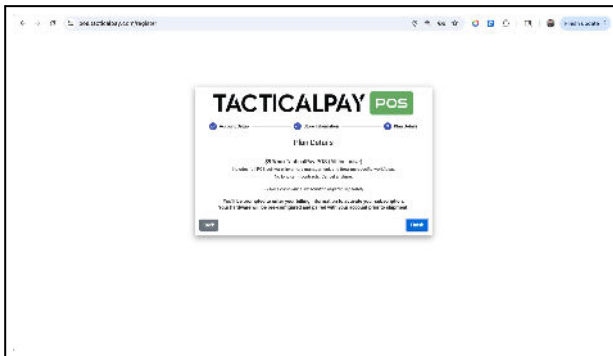


Fig. 4 — Step 3: Plan Details

Review your plan details and click **Finish** to proceed to billing.

### 5 Add your billing card and activate your subscription

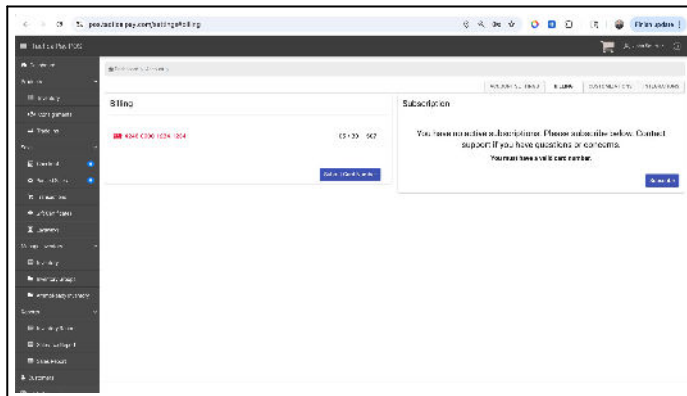


Fig. 5 — Billing: enter card number and submit, then click **Subscribe**

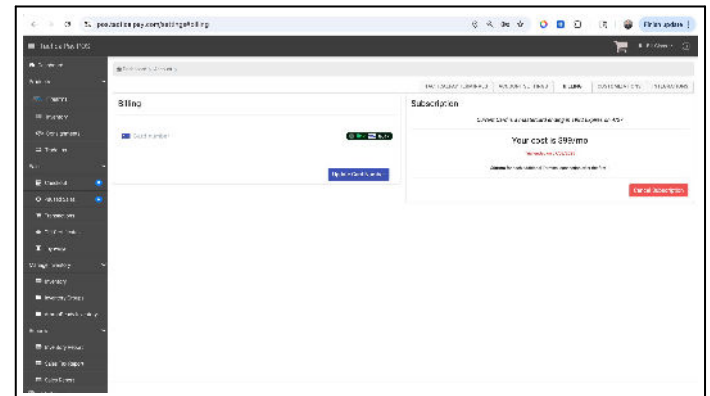


Fig. 6 — Active subscription: \$99/mo plan confirmed with card on file

After completing registration, you are directed to **Account > Billing**. Enter your credit or debit card number and click **Submit Card Number**.

Once your card is saved, click **Subscribe** on the right side to activate your plan. The Subscription panel will update to show your active plan, monthly cost, card on file, and expiration date.

**Note:** You can update your card at any time by clicking **Update Card Number** in the Billing section.

Once subscribed, your account is active and you can begin adding inventory and configuring your store. Visit **Help & Support** in the left navigation panel if you need assistance getting started.