

Three reports are available under **Reports** in the left navigation. Each supports a date range filter and can be exported with the download button.

Tip: Use **Select Date Range** at the top of any report to filter by day, week, month, or a custom period.

Sales Report

1 Reports > Sales Report

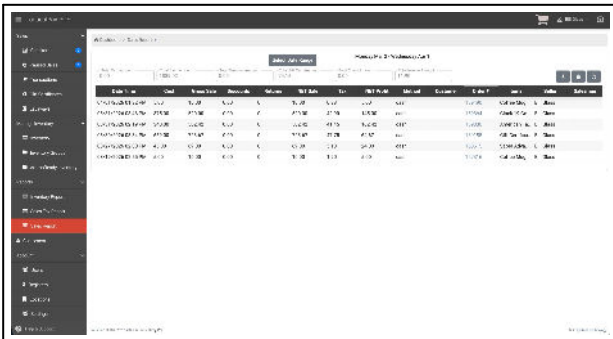


Fig. 1 — Sales Report: transaction-level detail with payment method totals

Shows every transaction in the selected period, including cost, gross sale, discounts, returns, net sale, tax, net profit, payment method, and the employee who processed it. Totals across the top break down revenue by payment type.

- Track daily revenue, margins, and top-selling items
- Review employee performance and transaction history
- Use for end-of-day reconciliation and spotting pricing errors

Sales Tax Report

2 Reports > Sales Tax Report



Fig. 2 — Sales Tax Report: taxable vs non-taxable sales and total tax collected

Summarizes tax collected for the selected period — total sales, non-taxable sales, taxable sales, tax rate, total tax collected, and total credit card fees.

- See total taxable vs non-taxable sales
- Use for filing state and local sales tax returns
- Verify tax collected matches what you owe

Inventory Report

3 Reports > Inventory Report

Item	SKU	Cost	Price	Quantity	Cost Price	Total Cost
Item 1	SKU000001	5.00	10.00	100	5.00	500.00
Item 2	SKU000002	3.00	6.00	200	3.00	600.00
Item 3	SKU000003	2.00	4.00	300	2.00	600.00
Item 4	SKU000004	4.00	8.00	150	4.00	600.00
Item 5	SKU000005	1.00	2.00	600	1.00	600.00
Item 6	SKU000006	2.50	5.00	240	2.50	600.00
Item 7	SKU000007	1.50	3.00	400	1.50	600.00
Item 8	SKU000008	3.50	7.00	171	3.50	600.00
Item 9	SKU000009	2.00	4.00	300	2.00	600.00
Item 10	SKU000010	1.00	2.00	600	1.00	600.00
Item 11	SKU000011	2.00	4.00	300	2.00	600.00
Item 12	SKU000012	1.50	3.00	400	1.50	600.00
Item 13	SKU000013	3.00	6.00	200	3.00	600.00
Item 14	SKU000014	2.50	5.00	240	2.50	600.00
Item 15	SKU000015	1.50	3.00	400	1.50	600.00
Item 16	SKU000016	3.50	7.00	171	3.50	600.00
Item 17	SKU000017	2.00	4.00	300	2.00	600.00
Item 18	SKU000018	1.00	2.00	600	1.00	600.00
Item 19	SKU000019	2.00	4.00	300	2.00	600.00
Item 20	SKU000020	1.50	3.00	400	1.50	600.00
Item 21	SKU000021	3.00	6.00	200	3.00	600.00
Item 22	SKU000022	2.50	5.00	240	2.50	600.00
Item 23	SKU000023	1.50	3.00	400	1.50	600.00
Item 24	SKU000024	3.50	7.00	171	3.50	600.00
Item 25	SKU000025	2.00	4.00	300	2.00	600.00
Item 26	SKU000026	1.00	2.00	600	1.00	600.00
Item 27	SKU000027	2.00	4.00	300	2.00	600.00
Item 28	SKU000028	1.50	3.00	400	1.50	600.00
Item 29	SKU000029	3.00	6.00	200	3.00	600.00
Item 30	SKU000030	2.50	5.00	240	2.50	600.00
Item 31	SKU000031	1.50	3.00	400	1.50	600.00
Item 32	SKU000032	3.50	7.00	171	3.50	600.00
Item 33	SKU000033	2.00	4.00	300	2.00	600.00
Item 34	SKU000034	1.00	2.00	600	1.00	600.00
Item 35	SKU000035	2.00	4.00	300	2.00	600.00
Item 36	SKU000036	1.50	3.00	400	1.50	600.00
Item 37	SKU000037	3.00	6.00	200	3.00	600.00
Item 38	SKU000038	2.50	5.00	240	2.50	600.00
Item 39	SKU000039	1.50	3.00	400	1.50	600.00
Item 40	SKU000040	3.50	7.00	171	3.50	600.00
Item 41	SKU000041	2.00	4.00	300	2.00	600.00
Item 42	SKU000042	1.00	2.00	600	1.00	600.00
Item 43	SKU000043	2.00	4.00	300	2.00	600.00
Item 44	SKU000044	1.50	3.00	400	1.50	600.00
Item 45	SKU000045	3.00	6.00	200	3.00	600.00
Item 46	SKU000046	2.50	5.00	240	2.50	600.00
Item 47	SKU000047	1.50	3.00	400	1.50	600.00
Item 48	SKU000048	3.50	7.00	171	3.50	600.00
Item 49	SKU000049	2.00	4.00	300	2.00	600.00
Item 50	SKU000050	1.00	2.00	600	1.00	600.00
Item 51	SKU000051	2.00	4.00	300	2.00	600.00
Item 52	SKU000052	1.50	3.00	400	1.50	600.00
Item 53	SKU000053	3.00	6.00	200	3.00	600.00
Item 54	SKU000054	2.50	5.00	240	2.50	600.00
Item 55	SKU000055	1.50	3.00	400	1.50	600.00
Item 56	SKU000056	3.50	7.00	171	3.50	600.00
Item 57	SKU000057	2.00	4.00	300	2.00	600.00
Item 58	SKU000058	1.00	2.00	600	1.00	600.00
Item 59	SKU000059	2.00	4.00	300	2.00	600.00
Item 60	SKU000060	1.50	3.00	400	1.50	600.00
Item 61	SKU000061	3.00	6.00	200	3.00	600.00
Item 62	SKU000062	2.50	5.00	240	2.50	600.00
Item 63	SKU000063	1.50	3.00	400	1.50	600.00
Item 64	SKU000064	3.50	7.00	171	3.50	600.00
Item 65	SKU000065	2.00	4.00	300	2.00	600.00
Item 66	SKU000066	1.00	2.00	600	1.00	600.00
Item 67	SKU000067	2.00	4.00	300	2.00	600.00
Item 68	SKU000068	1.50	3.00	400	1.50	600.00
Item 69	SKU000069	3.00	6.00	200	3.00	600.00
Item 70	SKU000070	2.50	5.00	240	2.50	600.00
Item 71	SKU000071	1.50	3.00	400	1.50	600.00
Item 72	SKU000072	3.50	7.00	171	3.50	600.00
Item 73	SKU000073	2.00	4.00	300	2.00	600.00
Item 74	SKU000074	1.00	2.00	600	1.00	600.00
Item 75	SKU000075	2.00	4.00	300	2.00	600.00
Item 76	SKU000076	1.50	3.00	400	1.50	600.00
Item 77	SKU000077	3.00	6.00	200	3.00	600.00
Item 78	SKU000078	2.50	5.00	240	2.50	600.00
Item 79	SKU000079	1.50	3.00	400	1.50	600.00
Item 80	SKU000080	3.50	7.00	171	3.50	600.00
Item 81	SKU000081	2.00	4.00	300	2.00	600.00
Item 82	SKU000082	1.00	2.00	600	1.00	600.00
Item 83	SKU000083	2.00	4.00	300	2.00	600.00
Item 84	SKU000084	1.50	3.00	400	1.50	600.00
Item 85	SKU000085	3.00	6.00	200	3.00	600.00
Item 86	SKU000086	2.50	5.00	240	2.50	600.00
Item 87	SKU000087	1.50	3.00	400	1.50	600.00
Item 88	SKU000088	3.50	7.00	171	3.50	600.00
Item 89	SKU000089	2.00	4.00	300	2.00	600.00
Item 90	SKU000090	1.00	2.00	600	1.00	600.00
Item 91	SKU000091	2.00	4.00	300	2.00	600.00
Item 92	SKU000092	1.50	3.00	400	1.50	600.00
Item 93	SKU000093	3.00	6.00	200	3.00	600.00
Item 94	SKU000094	2.50	5.00	240	2.50	600.00
Item 95	SKU000095	1.50	3.00	400	1.50	600.00
Item 96	SKU000096	3.50	7.00	171	3.50	600.00
Item 97	SKU000097	2.00	4.00	300	2.00	600.00
Item 98	SKU000098	1.00	2.00	600	1.00	600.00
Item 99	SKU000099	2.00	4.00	300	2.00	600.00
Item 100	SKU000100	1.50	3.00	400	1.50	600.00

Fig. 3 — Inventory Report: stock levels, cost basis, and margin by product

Lists every product with its SKU, cost, list price, quantity on hand, total sale price, and total cost. Column totals are summarized at the bottom.

- Monitor stock levels and total inventory value
- Identify low-stock or overstocked items
- Review margins (cost vs price) across products