



## A Step-By-Step Guide

**Overview:** Accept customers' credit card payments in your website's WooCommerce shopping cart by connecting it with Authorize.net, to which your new merchant account is already connected.

1

### Welcome Email

Once approved for a merchant account, you'll receive a welcome email with your Authorize.net login, API Login ID Key, and Transaction Key. Save this information.

2

### Purchase and Install Plugin

Purchase and install the Authorize.net Plugin by Woo onto your website:  
<https://woo.com/products/authorize-net>

3

### Add Keys to WooCommerce Plugin

Log into your website's Wordpress Admin Dashboard.

- Go to **WooCommerce Plugin-> Settings -> Payments.**
- Select **WooCommerce Authorize.net.**
- Paste the **API Login ID, API Transaction Key** and (optional, if you plan to use webhooks) **API Signature Key.**
- Save Changes.

4

### Start Processing!

You are now ready to start accepting credit cards in your shopping cart via Authorize.Net and your new merchant account!

**Need Help?**

Contact Your Customer Success Manager

**888-281-5830 • [support@tacticalpay.com](mailto:support@tacticalpay.com)**

