TACTICALPAY

3dcart | SHIFT4SHOP | authorize.net

A Step-By-Step Guide

Overview: Accept customers' credit card payments in your website's Shopify shopping cart by connecting it with Authorize.net, to which your new merchant account is already connected.

1 Welcome Email

Once approved for a merchant account, you'll receive a welcome email with your **Authorize.net Login**, **API Login ID Key**, and **Transaction Key**. Save this information.

2 Add Authorize.net as Payment Method

Login to Your **3DCart / Shift4Shop Online Store Manager**

- Go to **Settings > Payment**
- Click the **"Select Payment"** button listed within "Payment Methods"
- Click the **+Add New** button located at the top right.

Choose Authorize.net in the Payment Method dropdown, Click **Add.**

3 Add Authorize.net Keys to Shopify

In the new Authorize.net section of 3DCart / Shift4Shop,:

- Enter the **API Login** and **Transaction Key** from your welcome email. Click Save.
- Click the "test" button to make sure Authorize.net is integrated properly. If so, you will see a declined transaction in your Authorize.net account when you login there.

4 Start Processing!

You are now ready to start accepting credit cards in your shopping cart via Authorize.Net and your new merchant account!

Need Help?

Contact Your Customer Success Manager

888-281-5830 • support@tacticalpay.com