TACTICALPAY

INTUIT quickbooks nmi

A Step-By-Step Guide

Overview: Have customers' credit card and ACH payments import into your Quickbooks Desktop (not compatible with Quickbooks Online) by connecting it with NMI Payment Gateway, to which your new merchant account is already connected.

1 Welcome Email

Once approved for a merchant account, you'll receive a welcome email with your **NMI login**, **API Login ID Key**, and **Transaction Key**. Save this information.

2 Download and Install SyncPay Plugin

Purchase and install the NMI WooCommerce Plugin:
https://wordpress.org/plugins/wp-nmi-gateway-pci-woocommerce

3 Configure the SyncPay Plugin

- Login to your NMI Gateway Account
- Click **Services** > **QuickBooks** > Select **Download Quickbooks Syncpay**
- Click **'I Agree'**, then **'Install'**, then **'Yes'**, then click **'Okay'**
- Quickbooks will now restart. Log back in with the **Admin account**.
  - Select, **'Yes, always allow even if Quickbooks is not running.'**
  - Mark the Checkbox to enable access to sensitive information.
  - Click **Continue** button.
  - Select **'Yes'** for digital certificate. Click **'Done'**.
  - Click **'OK'** to shut down Quickbooks.

4 You're Done!

You're now able to accept payments and apply them to your customers all within Quickbooks Desktop. For a detailed tutorial on how to use the plugin, visit:
https://vimeo.com/212594880

Need Help?

Contact Your Customer Success Manager

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